



**RMACT**  
Rocky Mountain Chapter of the  
Association for Commuter Transportation  
**RMACT Board Meeting**  
**Denver, Colorado**  
**12/03/04**  
**MINUTES**

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**PARTICIPANTS:** Lynn Rumbaugh, Julie Bond, Scott Miklos, Allison Billings, Deb Sakaguchi, Brendon Harrington, Sabra Basler (via speaker phone), and Melissa Gordon (recorder)

- 1. Welcome and Introductions:** Lynn welcomed all board members, and introductions were exchanged.
- 2. 2004 Wrap Up:** Julie provided a summary of all 2004 RMACT Board activities, which included:
  - January 2004 Board meeting and member reception in Denver
  - Chapter meeting and dinner at the ACT conference in New Orleans
  - Submission of articles each quarter to the TDM Review
  - Creation and distribution of three chapter newsletters
  - Creation and distribution of a member directory
  - Disbursal of two conference scholarships
  - Informational net conferences held in Salt Lake City and Denver

In her new position as Regional Director, Julie will attend three board meetings in 2005 (Washington, DC, Minneapolis, MN, and Anaheim, CA). Julie will distribute email updates to RMACT members, and will also write articles for the RMACT newsletter to keep members informed of any developments.

### **3. 2005 Planning**

*Budget:* Scott distributed a 2004 budget summary for board review. The board created a draft budget for 2005 that includes \$5,250 in expenditures. The 2005 budget includes an additional \$200 for Net Conferences so that members outside of the Denver/Salt Lake area have an opportunity to participate in the informational presentations. *For additional budget details, please see the attached 2005 budget.*

*Local Event Funding Proposal:* The Board reviewed a proposal from Transportation Solutions for \$500 in assistance for a January 27, 2005, "Meeting the Needs of Tomorrow's Citizen's: Creating a Dialogue for a Balanced Transportation System" forum in Denver (*see attached proposal*). Scott made a motion to approve the \$500 expenditure for the forum. Julie seconded the motion. The motion passed unanimously. Discussion: Brendon suggested that a synopsis of the event be sent out to RMACT members, and also submitted to the TDM Review. All board members agreed that the forum provided excellent exposure for RMACT, and had the potential to serve as a valuable member recruitment tool.

*2005 Work Plan:* The group reviewed the 2004 Work Plan, and discussed potential activities for 2005. Board meeting dates for 2005 were established (February 10<sup>th</sup> at 10am, May 26<sup>th</sup> at 10am), and it was decided that at the January ACT Board of Directors meeting, Julie will present a proposal for the chapter to host either the 2007 or 2009 ACT International Conference in Denver, Colorado. Lynn has requested the paperwork necessary to officially submit the group's conference request. Allison and Brendon agreed to assist with the application process. Lynn will continue to produce the member newsletter, and it was agreed that Net Conferences will be made available to any interested members in 2005. *See attached FY 2005 Work Plan.*

### **4. Adjourn for Tour of Stapleton Redevelopment and Board Reception**